



2017-2018 CreativeKids Headquarters (Sai Ying Pun) Enrollment Form

Effective from December 2017 to August 2018

Tel: 2530 4336 Fax: 2530 4707
 Email: info@creativekids.com.hk
 Website: www.creativekids.com.hk

All classes are bilingual (Cantonese and English)

1.5 - 2.5 years old						
CREATIEWAWA						
MON	TUE	WED	THU	FRI	SAT	SUN
	9:30 - 10:30					
	11:15 - 12:15		11:15 - 12:15			
		3:30 - 4:30				

2.5 - 3.5 years old						
CREATIVESKIDDIES						
MON	TUE	WED	THU	FRI	SAT	SUN
			9:15 - 10:30			9:30 - 10:45
						11:30 - 12:45
				2:15 - 3:30		2:15 - 3:30
4:15 - 5:30	4:15 - 5:30		4:15 - 5:30	4:15 - 5:30		4:15 - 5:30
		5:00 - 6:15				

3.5 - 5.5 years old (Pre-school)						
ART PROGRAM						
MON	TUE	WED	THU	FRI	SAT	SUN
	9:00 - 10:30		9:00 - 10:30		9:00 - 10:30	9:30 - 11:00
					11:00 - 12:30	11:30 - 1:00
				1:15 - 2:45		
				2:15 - 3:45		2:15 - 3:45
	3:15 - 4:45		3:15 - 4:45		3:15 - 4:45	
4:15 - 5:45	4:15 - 5:45	4:15 - 5:45	4:15 - 5:45	4:15 - 5:45		4:15 - 5:45
5:00 - 6:30	5:00 - 6:30	5:00 - 6:30	5:00 - 6:30	6:00 - 7:30	5:15 - 6:45	

Enrollment Reminder

To register, please complete and submit the form on the back page.

報名請填妥並遞交後頁的表格。

Please inform us via email at info@creativekids.com.hk one month in advance of withdrawal from a program.

如須退出課程，請於一個月前電郵至 info@creativekids.com.hk通知我們。

5.5 - 8 years old (Junior)						
ART PROGRAM						
MON	TUE	WED	THU	FRI	SAT	SUN
			9:00 - 10:30		9:00 - 10:30	9:30 - 11:00
					11:00 - 12:30	11:30 - 1:00
					1:15 - 2:45	
			3:15 - 4:45		3:15 - 4:45	2:15 - 3:45
4:15 - 5:45	4:15 - 5:45	4:15 - 5:45	4:15 - 5:45	4:15 - 5:45		4:15 - 5:45
5:00 - 6:30	5:00 - 6:30	5:00 - 6:30	5:00 - 6:30		5:15 - 6:45	
				6:00 - 7:30		
TECHNIQUES						
					1:15 - 2:45	
					3:15 - 4:45	
				4:15 - 5:45		
	5:00 - 6:30					
KIDESIGN						
				9:00 - 10:30		
						11:30 - 1:00
					1:15 - 2:45	
						2:15 - 3:45
				4:15 - 5:45		
			5:00 - 6:30			

Classes for students of 7 years or above may require the use of boxcutters, glue guns and other tools; with the use of protective gloves and under the supervision of instructors. Should you have any concerns, please feel free to call us.

所有7歲或以上的立體創作課程，學生將在學習過程中，由導師督導下有機會使用美工刀及熱溶槍等工具，使用時亦需配戴手套，敬請家長留意，如對此安排有任何疑問，歡迎致電查詢。

8 - 12 years old (Intermediate)						
ART PROGRAM						
MON	TUE	WED	THU	FRI	SAT	SUN
					9:00 - 10:30	9:30 - 11:00
					11:00 - 12:30	11:30 - 1:00
					1:15 - 2:45	
					3:15 - 4:45	
					5:00 - 6:30	
		4:15 - 5:45		4:15 - 5:45		
				6:00 - 7:30		
TECHNIQUES						
					9:00 - 10:30	
					1:15 - 2:45	
					3:15 - 4:45	
				3:15 - 4:45	3:15 - 4:45	
	5:00 - 6:30		5:00 - 6:30	5:00 - 6:30	5:15 - 6:45	
KIDESIGN						
						9:30 - 11:00
					11:00 - 12:30	
					1:15 - 2:45	
					3:15 - 4:45	
					5:15 - 6:45	
YOUNG ARCHITECTS PROGRAM						
					11:00 - 12:30	
					1:15 - 2:45	4:15 - 5:45
					5:00 - 6:30	
OIL PAINTING						
			5:00 - 6:30			
PRE-PORTFOLIO BUILDING (10-14 yrs)						
					9:00 - 10:30	
					11:00 - 12:30	
					1:15 - 2:45	
					3:15 - 4:45	
					5:15 - 6:45	

12 - 18 years old (Senior)						
ART PROGRAM						
MON	TUE	WED	THU	FRI	SAT	SUN
					9:00 - 10:30	
					11:00 - 12:30	
					1:15 - 2:45	
					3:15 - 4:45	
				5:00 - 6:30	5:15 - 6:45	
Techniques is now merged with the Art Program (For Senior Level only)						
KIDESIGN						
					11:00 - 12:30	
					3:15 - 4:45	
OIL PAINTING						
					5:00 - 6:30	
PORTFOLIO BUILDING (14 yrs and above)						
					9:00 - 10:30	
					11:00 - 12:30	
					1:15 - 2:45	
		4:15 - 5:45		4:15 - 5:45	3:15 - 4:45	
					5:15 - 6:45	
		6:00 - 7:30		6:00 - 7:30		

* All time slots shown in red represent the programs that will be available from Jan 2018.
 時間表上以紅色標示的上課時間，代表該課堂將於2018年1月開課。

* Class schedule and age groups are subject to change without further notice.
 To arrange private lessons/ form your own class, please contact us.

時間表及年齡組別如有更改，恕不另行通知。
 如有興趣安排私人教授/自組班，請聯絡我們。

Please fill in with block letters below 請用正楷填寫

Name (English) 英文姓名

Surname 姓 Other name 名

Name (Chinese) 中文姓名 Date of Birth 出生日期 Sex 性別

Language 語言

Cantonese 廣東話 English 英語 Mandarin 普通話

Have your child joined us before 貴子弟是否舊生?

Yes 是 No 否

Name(s) of sibling(s) enrolled at CreativeKids 於奇極創作室就讀的兄弟姊妹姓名

My Child is allergic to 我的孩子對以下東西敏感:

Telephone 電話

Mobile 手提 Home 住宅

Email Address 電郵地址

Address 地址

How did you find out about us? 你從甚麼途徑認識我們?

I understand and accept the terms and conditions on the form

本人明白及接受報名表上的條款及細則

Parent's Signature 家長簽署 Date Signed 簽署日期

Table with 2 columns: Program 課程, Class Time 上課時間. Rows for 1st Choice, 2nd Choice, 3rd Choice.

Terms and Conditions 條款及細則

Refund

- NO refund for whatever reasons once enrollment is confirmed and fees are paid. Fees paid cannot be transferred to another student or a later date.

Absences & Make-up Lessons

- Students may only take leave ONCE each month in case of sickness, school events or other special circumstances. Please inform us before the beginning of the lesson, in order to be eligible for a make-up class. Only ONE make-up lesson could be arranged even if the student is absent on more than one day in the same calendar month. Each make-up lesson may only be rescheduled ONCE. All make-up lessons must be taken within TWO MONTHS from the date(s) of absence, and within the paid months.

Rescheduling Lessons

- An Administrative Fee of HKD100 shall be charged for any change of class date or time.

Typhoon & Rainstorm

- Classes will be canceled once the Typhoon Signal No. 8 or Black Rainstorm Warning Signal is hoisted. These classes will not be rescheduled or refunded. A courtesy coupon for enrollment in a seasonal or summer workshop will be issued.

Photos and other media

- Photographs and videos taken by us during classes, workshops and events, showing your child and yourself, may be used for teacher training and promotional purposes. If you do not consent to the use of these materials, please inform us.

Observation Report

- Students with 80% or above attendance rate for CreativeWawa, CreativeKiddies, Pre-school, Junior programs in the regular school year (Sep 2017 – Jun 2018) will receive an observation report, while Intermediate and Senior program students are entitled to a "Certificate of Attendance" upon request at no extra cost.

Artwork Collection

- Student artwork not collected within two months from date of completion will no longer be available for collection.

Personal Data

- We collect, store and use your personal data in compliance with the Personal Data (Privacy) Ordinance of Hong Kong. We will deliver promotional information to you through various communications channels. Should you prefer not to receive such information, please send your request by email to marketing@creativekids.com.hk.

Please visit our website and Facebook Page for details and any updates of the Terms and Conditions. No further notice will be made. CreativeKids reserves the right to make the final decision in the event of any dispute.

請瀏覽我們的網頁及Facebook專頁了解有關我們條款及細則的詳情。如有任何更新，將不作另行通知。如有任何爭議，一概以奇極創作室的最終決定為準。

Headquarters - Sai Ying Pun

- UG Floor, Aspen Court, 46 High Street, Sai Ying Pun, Hong Kong. Tel: 2530 4336 Fax: 2530 4707

Branch - Taikoo Shing

- G412-413, G/F, Chai Kung Mansion, 2 Tai Yue Avenue, Taikoo Shing, Hong Kong. Tel: 2560 1383 Fax: 2560 1032

Portfolio Building Unit - Central

- 1D Avon Court, 21-23 Caine Road, Hong Kong. Website: www.creativekids.com.hk Email: info@creativekids.com.hk

退款

- 報名確認後，已繳交的費用於任何情況下恕不退回。所繳之學費不可轉讓給其他學生或作往後課堂之費用。

缺席及補堂安排

- 學生若因生病、學校活動或特殊情況而須缺席課堂，可每月請假一次。請於課堂開始前通知我們，方可獲安排補課。即使學生在同一曆月缺席多於一天，亦只可獲安排一節補課，而每節補課只可改期一次。所有補課必須在缺席課堂後兩個月內及已繳學費所指定之月份內進行。

改堂安排

- 任何課堂日期或時間改動，我們將收取港幣100元行政費用。

惡劣天氣

- 若八號颱風訊號或黑色暴雨警告訊號懸掛，所有課堂將會取消，並不設補課或退款。我們將發出一張代用券，可用於報讀節日及暑期工作坊。

相片及其他媒體

- 我們會於課堂、工作坊及活動上拍攝照片及影片，並用作教師培訓及宣傳。如家長不同意，請通知我們。

表現評估

- 凡於學年內(2017年9月至2018年6月)出席率達八成的CreativeWawa, CreativeKiddies, Pre-school及Junior學生可獲發年度評估報告; Intermediate及Senior學生可獲發出席證書(需提早申請，費用全免)

作品領取

- 請於兩個月內領取已完成的作品，否則我們將自行處理，不作另行通知，而學生將不能取回該作品。

個人資料

- 我們將根據香港的《個人資料(私隱)條例》收集、保存及使用您的個人資料，並以不同的聯絡方式傳送推廣資訊給您。如閣下不希望接收有關資訊，請電郵至 marketing@creativekids.com.hk通知我們。

General Information

Table with 5 columns: Program, Teacher / Student ratio#, Duration (per session), Fee (4 lessons), One time art supplies cost. Rows include CreativeWawa, CreativeKiddies, Art Program Techniques, Oil Painting, Pre-Portfolio Building, Portfolio Building, Kidesign, Young Architects Program.

Please prepay every 2 months 每兩個月預繳學費 Please send a cheque payable to 支票抬頭請填寫 "CREATIVEKIDS", or "CREATIVEKIDS MUSEUM STUDIO" (for Taikoo Shing enrollment only)

- There is one extra spot in each class for a student to do make-up. 每班設有一個額外名額予補課學生。 For Oil Painting students: The monthly fee covers the cost of canvases. Please purchase other oil painting supplies outside. A supply list will be given in class. For Senior Art Program students: Please purchase all oil painting supplies (including canvases) outside. Class fee includes all materials, excludes protective gloves and safety goggles, which are to be prepared by students.

